

Minutes of the Regular Monthly Meeting and 2015 Organizational Meeting of the Town Board of the Town of Taylor held **January 13, 2015** at the Town Hall commencing at 7:00 P.M.

Present were:	Supervisor:	Steven Breneman
	Councilmen:	Jeffrey Smith
		Riley Closson
		Joey Pudney
		Theodore Law Jr.
	Town Clerk:	Jaymie Closson
	Highway Supervisor:	Roy Eltz
	Code Officer:	Michael Andersen
	Planning Board Chair:	Kathryn Elwood
	Accountant:	Debbie Fisher

Others present: David Fuller and Sharon Eltz

Steven called the meeting to order at 7:10 P.M. with the Pledge of Allegiance.

Prior to the meeting the Board members had a chance to read, review and discuss copies of September 2014 meeting minutes. They also reviewed, discussed and signed Highway and General Fund vouchers to be paid this month.

MOTION was made by Jeffrey Smith, seconded by Joey Pudney that the minutes of December 9, 2014 meeting as submitted by the Town Clerk are approved

Votes Cast:	Steven Breneman	"aye"	
	Joey Pudney	"aye"	
	Riley Closson	"aye"	
	Jeffrey Smith	"aye"	
	Theodore Law Jr.	"aye"	CARRIED

MOTION to approve the accountant's report was made by Theodore Law Jr., seconded by Jeffrey Smith

Votes Cast:	Steven Breneman	"aye"	
	Joey Pudney	"aye"	
	Riley Closson	"aye"	
	Jeffrey Smith	"aye"	
	Theodore Law Jr.	"aye"	CARRIED

MOTION to pay *Highway Vouchers* for a total of \$6,639.78 was made by Riley Closson, seconded by Theodore Law Jr.

Votes cast:	Steven Breneman	"aye"	
	Joey Pudney	"aye"	
	Riley Closson	"aye"	
	Jeffrey Smith	"aye"	
	Theodore Law Jr.	"aye"	CARRIED

MOTION to pay *General Fund Vouchers* for a total of \$11,505.60 was made by Riley Closson, seconded by Theodore Law Jr.

Votes cast:	Steven Breneman	"aye"	
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Joey Pudney	“aye”	
Riley Closson	“aye”	
Jeffrey Smith	“aye”	
Theodore Law Jr.	“aye”	CARRIED

Total funds disbursed: \$18,145.38

INFORMATION, CORRESPONDENCE, DISCUSSION:

Taylor Veterans Memorial

- David Fuller approached the Town Board about putting in a memorial for Taylor Veterans overlooking the Taylor Cemetery
- Each year crowd is getting smaller and smaller at the Memorial Day Service held at the cemetery and feels there should be something honoring those that have served
- He would like to put together a committee and get some public input
- If the place is approved it will be on the town’s property but he would like to talk to the Cemetery Association about it as well

Drug Testing

- Steve received a bill from the new drug testing company on Sunday
- An agreement for onsite testing and drug free workplace, they had the name wrong
- Can either call and have the name changed and start in February or pay this one
- Can pre approve so it can be paid before next meeting and can get started when the name is right
- \$250.00 one-time sign-up fee, \$150.00 annual fee and cost of drug testing which is \$85.00

MOTION to pre approve payment once proper paperwork is received was made by Jeffrey Smith, seconded by Theodore Law Jr.

Votes cast:	Steven Breneman	“aye”	
	Joey Pudney	“aye”	
	Riley Closson	“aye”	
	Jeffrey Smith	“aye”	
	Theodore Law Jr.	“aye”	CARRIED

MOTION to approve *Harassment Policy, Procurement Policy, Personnel Policies, Rules and Regulations, Drug Free Workplace Policy, Excessive Force Resolution Policy, and Fair Housing Policy* was made by Riley Closson, seconded by Jeffrey Smith

Votes cast:	Steven Breneman	“aye”	
	Joey Pudney	“aye”	
	Riley Closson	“aye”	
	Jeffrey Smith	“aye”	
	Theodore Law Jr.	“aye”	CARRIED

Assessor Recap

- Steve attended interviews in Homer
- Not sure what is going on as he has not heard anything back
- All property assessments need to be 100% and we are 92%

- Stephanie Baldwin worked for Briggs, has most credentials and Briggs is willing to help
- Can make an appointment to meet with her
- \$10 is the going rate per parcel. Stephanie would not expect total pay until her credentials are completed
- We have been paying \$5.99 per parcel
- We are better off at 100% but a lot of work to reassess
- Briggs has been fighting this for 3 years
- Steve to find out what is happening and will let the Board know
- 4 towns are without an assessor; Virgil, City of Cortland, Homer and Taylor
- Have until 2/15/15 to have a new one in place
- We may be out of the loop with our 501 parcels at 92%

MOTION to pre pay for coal delivery as needed was made by Steven Breneman, seconded by Riley Closson

Votes cast: Steven Breneman "aye"
 Joey Pudney "aye"
 Riley Closson "aye"
 Jeffrey Smith "aye"
 Theodore Law Jr. "aye"

CARRIED

YEARLY APPOINTMENTS AND DESIGNATIONS

- Appoint Debbie Fisher as Budget Officer
- Appoint Riley Closson as Deputy Supervisor
- Appoint Jamie Breneman as Deputy Clerk & Registrar
- Appoint James Smith Deputy Highway Superintendent
- Appoint Steven Breneman Voting Delegate for Assoc. of Towns
- Name NBT Bank and Tompkins Trust Co. as Towns Official Financial Institutes
- Name Cortland Standard as the Towns Official Newspaper
- Appoint Michael Andersen as Official Code Enforcement Officer
- Appoint Kathryn Elwood as Planning Board Chairperson
- Confirm the following members as the Town Planning Board: Kathryn Elwood, Whitney Meeker(secretary), James Smith, Grant Preston, Wayne Elwood, Linda Crowley, Judy Wesser, Michael Allen
- Appoint Elizabeth Hummel as Town Historian
- Appoint Country Acres Animal Shelter as the Towns Official Animal Control Officer
- Appoint Ronald T. Walsh as the Towns Official Attorney
- Confirm the following as Town Assessment Review Board: Sharon Eltz, Marjorie Parks, John Walsh
- Continue monthly meetings on the 2nd Tuesday of each Month at 7:00PM
- Allow pre approval payments of utilities, coal delivery and health Insurance to meet due dates
- Approve Highway Superintendent Salary at budgeted Amount \$38,040.00 for compensation of an expected Minimum of 40 hours per week performing Town Highway Business. To be pro-rated for 26 payments
- Approve highway wages as budgeted
- Approve payroll on Thursdays, bi-weekly starting on January 1, 2015
- Approve payment of \$1,500.00 (after deductions) into IRA

MOTION:

- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steven Breneman, 2nd by Joey Pudney
- Made by Jaymie Closson, 2nd by Jeffrey Smith
- Made by Elroy Eltz, 2nd by Theodore Law Jr.
- Made by Riley Closson, 2nd by Jeffrey Smith
- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steve Breneman, 2nd by Jeffrey Smith
- Made by Steven Breneman, 2nd by Riley Closson
- Made by Steven Breneman, 2nd by Jeffrey Smith
- Made by Steven Breneman, 2nd by Theodore Law Jr.
- Made by Steven Breneman, 2nd by Joey Pudney
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- Made by Jeffrey Smith, 2nd by Theodore Law Jr.
- Made by Jeffrey Smith, 2nd by Theodore Law Jr.
- Made by Jeffrey Smith, 2nd by Theodore Law Jr.
- Made by Jeffrey Smith, 2nd by Theodore Law Jr.

Account for FULL TIME employees who have worked
At least one complete year. To be paid annually with the
Last scheduled payroll of the year

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| ○ Approve salaries of appointed and employed persons at the Budgeted rates | Made by Jeffrey Smith, 2 nd by Theodore Law Jr. |
| ○ Approve payment for Tax Collector on or before June 30, 2015 | Made by Jeffrey Smith, 2 nd by Theodore Law Jr. |
| ○ Approve elected officials salaries at the budgeted amount to be Paid with the first payroll of December 2015 | Made by Jeffrey Smith, 2 nd by Theodore Law Jr. |
| ○ Adopt Harassment Policy as presented | Made by Jeffrey Smith, 2 nd by Joey Pudney |
| ○ Adopt Procurement Policy as presented | Made by Jeffrey Smith, 2 nd by Joey Pudney |
| ○ Adopt Personnel Policies, Rules & Regulations | Made by Jeffrey Smith, 2 nd by Joey Pudney |
| ○ Adopt Drug Free Workplace Policy | Made by Jeffrey Smith, 2 nd by Joey Pudney |
| ○ Adopt Excessive Force Resolution Policy | Made by Jeffrey Smith, 2 nd by Joey Pudney |
| ○ Adopt Fair Housing Policy | Made by Jeffrey Smith, 2 nd by Joey Pudney |

ALL OF THE ABOVE WERE EACH VOTED ON SEPARATELY, WITH ALL "AYES"

PLANNING BOARD: *by Kathryn Elwood*

- Have not had any meetings so far for 2015
- Meeting scheduled for January 20th
- Christine Latta-Mott applied for subdivision off of Janet Diaz
- Joey Pudney and John Button are on for 2015 also

BUILDING AND INSPECTION: *by Michael Andersen*

- Things have really slowed down
- Did a wood stove inspection on Cheningo Solon Pond Rd.
- Have not checked on progress at the race track. They are supposed to call if they are working on it
- Attended a meeting in Rochester on solar panels

HIGHWAY REPORT: *by Roy Eltz*

- Busy plowing snow
- Received check from Auctions International

CLERK'S REPORT: *by Jaymie Closson*

- A total of \$1,680.00 sold in Hunting Licenses; \$18.49 Town's Commission
- 1 spayed/neutered dog licenses; \$1 to NYS Ag & Market, \$6 to Town
- 4 death certificates for \$40.00
- \$0.03 Interest earned
- Check #1784 to Steve Breneman for \$64.52
- DEC to sweep \$1,661.51 from account
- Check# 1785 to NYS Agriculture and Market for \$1.00
- Clerk checkbook balance \$0
- \$68,913.48 collected in 2015 Property tax payments
- Check # 1001 for \$65,000.00 to Steven Breneman
- Tax Collector Checkbook balance \$3,913.48

DOG REPORT

- Received a report from Country Acres Animal Shelter about a dog that was hit and needed to be put down
- Still don't know who the owner is. No one has called looking for it.

MOTION to adjourn the meeting was made by Riley Closson at 8:10 P.M., seconded by Jeffrey Smith

Votes cast:	Steven Breneman	“aye”
	Riley Closson	“aye”
	Joey Pudney	“aye”
	Jeffrey Smith	“aye”
	Theodore Law Jr.	“aye”

CARRIED

Respectfully Submitted,
Jaymie Closson
Town Clerk