

December 11, 2012

The monthly meeting was held at 7 PM at the Town Hall.

Present were:	Supervisor:	Steve Breneman
	Councilmen:	Sharon Eltz
		Jeff Smith
		Riley Closson
		Nancy Elwood
	Town Clerk:	April Law
	Code Officer:	Mike Andersen
Absent were:	Highway Superintendent:	Jim Smith
	Planning Board Chair:	Kathryn Elwood
	Dog Warden:	Chip Elwood

Also present: Accountant Debbie Fisher, Josephine Kellogg, Lee Stith, Kathleen Heffron, Historian Beth Hummel, and Marie Peri.

Steve began the meeting at 7 PM with the Pledge of Allegiance to the Flag.

PUBLIC COMMENT:

Kathleen Heffron began by speaking and handing out pamphlets on behalf of the group M.I.C.A.H. (Moving in Congregations Acting in Hope) who is beginning the process of researching the building of a Town pool/ Recreation Center. Gary Smith, Executive Director, came and researched what the needs were in this area. After going through and eliminating things such as transportation, housing and food pantries they felt a strong need for something directed towards the youth. Many people reflect back and talk about what great memories were made and how it brought the Community together at the Town pool. They then began doing some research to see what needs to be done to bring a Town pool back. They have talked to many people in the area including people on the Cincinnatus Town Board and they would like to see something on a larger scale. They would like to see something available to all in the Community and run the pool year round versus just the summer months; Senior citizens could benefit from the pool as well as the exercise facilities. They have been talking to people and doing research for about a year and want people from all stages of life to give their input. Kathleen referred to page 2 paragraph one in the handout and points out they are researching the need and stated that this outlines their intentions. Many people have to travel to Cortland or Norwich for exercise facilities and they feel we should have this available closer to home. Kathleen then pointed out the bulleted items. They list the process they are continuing and will continue to work with architects and engineers to best serve the Community. On the back of the pamphlet there is a survey they have made and they are trying to get the feedback to help them move on. Kathleen mentioned that this is all preliminary but they are meeting with engineers and builders to estimate the cost of this project. Lee Stith added that they have talked with Cincinnatus School Superintendent Steven Hubbard who is very supportive, Cincinnatus Town Board members Dale Bates, Mike Stafford, Brad Totman from the Business Association, Cortland County Legislator David Fuller, Shawn Scoville from Cincinnatus Fire Department, as well as many Cincinnatus residents who are supporting this move. They have also spoke with Larry Blanchard who fought very hard to keep the original pool, Pitcher Town Board, Sandy Rausa who is a former Cincinnatus Supervisor and Mike Root who is with the PTO and everyone is on board to move forward with this research. Lee Stith reported they have received a \$5,000.00 grant from the JM McDonald to help with funding. Josephine Kellogg then asked everyone to look at page 3 and addressed the biggest concern

which is the expense of long term upkeep and maintenance. She reported they are looking into getting grants from the State and other funding sources (The Joint Youth Commission & NYS Parks and Rec, examples) to get the ball rolling. Josephine then pointed out that M.I.C.A.H will need to keep in mind the 2% tax levy cap. She added that they seek to explore the project idea with other surrounding Towns such as: Willett, German, Freetown and Otselic. Lee Stith ended showing everyone the survey and pointing out the locations it can be dropped off and mentioned that Steven Hubbard will also include it in full in the January edition of The Lion's Roar. The survey will help give them a better idea as to what programs/activities people would like to see in this Recreation Center. Once the surveys are received they will go over it with architects to see what they can come up with. She again added that they are seeking grants to support the funding of this project and understand many people's concern over the long term cost. Lee then asked the Board if they had any questions and Sharon said that when she first heard about this her biggest concern was that they didn't take care of the first pool, why would they take care of another this one? Kathleen answered saying that Cincinnatus has a younger Board that she feels will be more involved with getting activities started for the youth in this area. Sharon asked if they were going to maintain it. Kathleen answered that people on the Town Board have children and they themselves are interested in this project for their children. The Town Board has turned down other projects; Senior Center and Daycare Center, and feels that this is a project they can stand behind. They wanted to make it clear that they are not asking for decisions or financial support, at this time they are just making people aware of what is going on and see how people feel about it. They welcome any questions and feedback; pro or con. Mike Andersen then asked who was responsible for closing the pool. Kathleen replied that to the best of her knowledge the pool was beyond repair and was filled in without discussion which is a sore spot for many in the Community. The Town had no input into the decision and it was just filled with dirt in the middle of the night, but Kathleen did agree that the buildings were in bad shape due to neglect. Sharon added that she had heard that it was going to cost way too much to repair it and that is why the pool was closed down. Kathleen agreed but pointed out that there was no discussion or Community input as to what to do with it and the solution was to fill it in. Mike asked if the pool got a lot of use and April said oh yes, many young people in the area have fond memories of the Town pool. We would all go swimming all day then break for dinner when the pool closed and meet back up after dinner until closing time and it really provided a lot of fun for the youth. Kathleen said it also accommodated art and talent lessons that they offered in the park by the pool. Lee added that Steven Hubbard also feels that we may be able to use the pool for Gym purposes instead of bussing kids to the YMCA in Cortland and even mentioned possibility for a swim team for Cincinnatus. Shawn Scoville said they are required to have fitness and wellness classes and he felt that this be accommodated by the pool. Jeff asked where they were thinking about putting this and Lee answered that right now they are thinking the best place it where the current pool is located. Kathleen and Josephine did say that this is not a set place and the architect may have a different idea but right now that is the location in mind. Nancy asked if they finally got possession of that land because when the old pool went in they did not own that property. Kathleen said from the way they talk they do and everyone chuckled. Steve asked if there was someone to contact with questions and they asked if they could have an Email address to keep us posted after all their meetings and April said that she would be glad to use her Town Clerk Email to keep in touch, April gave them her Email address. They thanked the Board and said they would keep us posted. Debbie mentioned that she was not a resident but asked if they had thought about staffing? She pointed out that while she was growing up the staff was volunteers which became fewer & fewer aiding in the decision to close the pool. They said they had discussed it & it was brought up at the Pitcher Town meeting and that is something that will be looked into. They have discussed options including using the college & BOCES to aid in the staffing. Jeff mentioned that it will be a huge cost to maintain the pool and building and Riley agreed saying his parents pool is not very big and he knows it costs a lot just to keep that running. Jeff & Riley both said that they feel it would be a full

time job and wondered if they had considered that in planning. They said that was all and thanked the Board for their time. Steve said the Board would look into it and try to get some input for them. Beth Hummel then gave a Historian report for the year to the Board and an Inventory list that is in her position which was given to April. Beth then mentioned she had received a phone call last week, Friday, from a woman in Nebraska looking for marriage records from 1902. Beth came down to the Office where April said she had already called here as well, Monday, and the book that was on file here in the office did not go back that far so April was not sure where to go from that point. A microfiche film was found that said it contained these records and must have been transferred over from a book; no one can find the book. Beth said because Steve feels that is the only record he would not allow Beth to take the film somewhere to be looked at, so because there is no book and she is not allowed to look at the film she was embarrassed to tell the woman we could not help at this time. The woman told Beth not to be embarrassed but she did not see what the problem was. She does research all the time and calls Historian's all the time. Beth said that is what she is supposed to do, help people find these records. Sharon asked her what the record was she was looking for and Beth replied that she was looking for the record of a wedding; she is looking for the name of the groom's parents. Sharon then said that is not her job and that should be April's job and Beth answered that as the Historian she gets requests for Genealogy and said she has had three since she started. Steve spoke up agreeing with Sharon that Genealogy work is not her job and Beth again said that it is. Beth said it is in the duties as Historian, you are to help when you can, if it is detailed then she can't without charging. Beth went back to the film and book, what she is saying is if there is a film there has to be a book, where is it? Sharon asked if it was microfiche and Beth and Nancy both replied saying it is a 35 mm film and the Library has two machines that you can look at these and print things off. Marie brought up that back in 1992 the Town got grants to transfer records for recordkeeping and Yvonne Delgado put those records together and transferred onto film. Jeff said he didn't realize it was put on film but does remember them getting the grant and such. Nancy said that at her church if someone wants to look at a film then one of the people in the library must accompany that person and the film while being viewed. Steve asked if she was saying that a Church Official should go along while viewing these films and Nancy said yes. Beth said she told the woman that she would ask one more time to see if she would be able to look at the films to aid in finding this information. Beth brought up the computer in the Records room that no one knows how to get into at this time and now we have film we can't look at, if these are our only records it is a problem. There was a small discussion about the size of the film and what would be needed to read it and Jeff asked why we don't have a machine to read this if we out it on film and Beth said they are very expensive. Steve said that there has to be a book that the information was taken off from and Sharon said we can contact Yvonne Delgado and see if she knows where that book might be. As for the computer in the Record's room Yvonne said there is a little blue book that tells you how to run the program and get the information. April found a blue book but there was nothing in that telling us how to run the computer. Marie asked if the big blue book is what she was referring too and April said yes but Marie said it would not be that one; it contains Inventory worksheets. The Inventory worksheets were used when Kim Abbey was Supervisor stating everything that was filed and where as per the Highway garage. Steve asked if it was a complete book of where the records are and Marie said yes, but April interrupted saying were, where the records were at the highway garage. Marie agreed saying that this was all done while at the Highway Garage so it is not helpful in locating records here and it was never updated. Beth said that in past Historian records, Ruby Potter, there is different letters from people with Genealogy requests and Nancy said yes that is true but if Beth does not want to do it she does not have to. Nancy said they can't make Beth do it and they can always get ahold of April, but if she wants to do it it's okay. April added that she just got an email from the State of New York with a lot of changes to Genealogical searches yesterday and showed it to Steve. Beth said if it is April's job then she will direct everyone to her and she can tell them no and April said she did try to help but the book we have only

went back as far as 1908. Nancy asked if April look this stuff up what is the charge and April said \$10.00 and Nancy said if Beth looks it up she can charge and Beth said she doesn't charge anybody she just enjoyed looking the information up and helping people out. Nancy said she never charged either and April said it is not fair to people that if they come to me I charge \$10.00 and they go to Beth and she does not. Nancy said the charge is only when people need copies and April said yes but that is usually the reason people contact me. When someone passes away a copy may be needed for Social Security benefits or other reasons. If I have to search the record, copy, sign and seal it; then it is to come with a charge of \$10.00. Marie said there is applications that should be given to people that has all the information to fill out as to what records they are looking for and right on the top of that paper states that there is a charge. April added that the new charge for this service has gone up drastically and any record over 7 years is now subject to a \$140.00 charge and Steve agreed saying he saw the email. The State is attributing this increase to Hurricane Sandy and April said she did not see how that would affect the prices so much but has to go with what she is given. April said if we go by this new change the record in question from 1902 would be subject to a \$140.00 charge just to look it up and Steve pointed out that there was a whole new set of regulations under that covering that all parties must be deceased, no birth records unless the records are at least 50 years old, etc. Beth said that most people will offer to pay postage and any copy charges and she feels the Historian's job is to help people out. There was a small discussion as to who the woman had called and it was obvious she called almost everyone on the Board and left information that she was looking for a marriage record and Beth said that in all honesty she is just looking for two names on that marriage record. Beth then said to the Board that if they wanted all Genealogy requests to go through April that was fine. Jeff said he didn't feel that was necessary and Nancy suggested if they need a copy accompanied with a charge then it should go through April and Jeff agreed. Jeff said again that we need to be able to view the records here and Steve agreed saying he saw Jim Button and asked him about the computer in the records room and Jim replied he had heard of them (Dasch) and you see them in museums, everyone laughed. Nancy agreed saying it is very old and she could never get into it either and Steve said that hopefully we can find the blue book and Jim Button can help us get into it. Beth then brought up a list of records that she says is stored in the vault in Cortland. Sharon asked if they were Taylor records and Beth answered yes and she was going to go into Cortland to see what those were. Beth said that these records are from that time frame (1900's) and she is wondering if the book of marriage records in question is there; it's not listed. Steve asked if someone comes in and gets a marriage license does the clerk pass that on to Cortland County to which April answered that only the application for marriage stays here. Beth asked if there was a copy filed in Cortland to which April said no, Marie then added if you want a marriage record you must go to the Town the license was applied for. April added that if they want a copy of the marriage license itself you must apply in Albany. Beth said that the woman has a newspaper article saying they were married in Taylor but like Marie said the marriage license could have been applied for in Pitcher, or Cincinnatus. Beth mentioned that John Walsh is very good with computers and has fixed many in the past and wondered if the Board might be interested in having him come in and work on the computer in the records room. Steve agreed that either way we need to have someone come in and look at it. Sharon asked Beth if copies could be made at the library and she said yes, then Sharon said then some way we have got to get it down there and make them. Nancy and Sharon both mentioned that Cincinnatus and Marathon do not have microfiche readers anymore and you would have to go to Cortland. Debbie then offered to go with Beth to the Cortland library so that copies could be made of these records. Steve asked how feasible it is to get this film on one of the flash drives that plugs into a computer and Debbie said you can't do it and explained how they are not compatible. Debbie has asked her sister and they can make copies of the film in Cortland and Steve said we need to get it done.

MOTION: Allow Beth to make appointment with Debbie to take 35mm film to make copies in Cortland

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast:	Jeff Smith	Aye	
	Riley Closson	Aye	
	Nancy Elwood	Aye	carried

Prior to the meeting the Board read copies of the minutes

Sharon mentioned that on the Budget meeting's minutes there was an error regarding the raises given for the 2013 year. It stated that there was a 2% raise given to the highway and no raises for the Board members which was wrong. The highway employees were given a 3% raise and Board members received a 1% raise for the upcoming year. April apologized and said she would fix it and Debbie added that they were throwing around some different numbers and it may have been difficult to finalize what was said. April agreed saying she had a hard time hearing with all the voices on the recorder.

MOTION: "Accept minutes with change"

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast:	Jeff Smith		
	Riley Closson		
	Nancy Elwood		carried

MOTION: "Accept Accountant's report as written"

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast:	Jeff Smith		
	Riley Closson		
	Nancy Elwood		carried

Prior to the Board meeting the Board reviewed, discussed, and signed vouchers

MOTION: Pay Highway Vouchers for a total of: \$3,189.32

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast:	Jeff Smith		
	Riley Closson		
	Nancy Elwood		carried

MOTION: Pay General Fund Vouchers for a total of: \$4,282.06

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast:	Jeff Smith		
	Riley Closson		
	Nancy Elwood		carried

Total Funds disbursed was:	\$7,471.38
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INFORMATIONAL CORRESPONDENCE:

Steve has received a pamphlet asking for a donation from the Cortland County Historical Society Donation and Access to Independence. Steve pointed out that we have already donated to Access to Independence once this year and Sharon didn't feel we should give a donation to Cortland. If we were going to give a donation we should give it to our own. The Board discussed it and all were in agreement they would rather see it go to Taylor. Beth said they would send her a letter if they did, everyone

laughed. The Board agreed not to send a donation to Access to Independence and send a donation to Taylor Historical Society.

MOTION: Make \$50.00 donation to Taylor Historical Society

Made by Sharon Eltz, 2nd by Riley Closson

Votes cast: Jeff Smith

Riley Closson

Nancy Elwood

carried

Steve said that he received a phone call from David Fuller and while looking for something he lost David found an old flash drive that held a copy of the Taylor Dog Laws that states there is a leash Law from 2004 and asked Jeff if he remembered doing that. Jeff said he didn't remember exactly what it said and Steve said we need to find out if it was filed as a local law and Marie said it was and that she gave April the copies. Steve pointed out that this says that Taylor does have a leash law and April said that David told her it was never filed with the State. Marie said that it was filed and showed the Board the copy which was signed and dated after filing. Jeff said he did not remember it being a leash law and Marie agreed saying it is not a leash law but a nuisance dog law. Steve said after reading it he thought it was kind of vague and Marie said that yes, it was worded weirdly. Sharon said that it basically says that if someone is having a problem with a dog they can send a complaint to the owner telling them to keep their dog off your property. Riley said if you have a mean dog you have to keep it tied up and April said the dog doesn't have to be mean, but can just be a nuisance. She told Riley he knew who she was thinking about and that dog is not mean but it is a nuisance always being on people's property and in the road. Steve said he would make sure to get a copy to Chip for future reference. Jeff said that copies of all the Law's should be in a packet for all the Board members and Marie said that the Building codes and such were printed out and given to everyone. Jeff disagreed saying he did not receive one and Marie said the Town has not made any new Law's in years and Jeff said he understood that but we have a couple of Board members who were not here then. Steve asked if there was a book that holds all the resolutions and law's that have been passed and Marie stated no there is not. Marie said that all local laws are filed in the filing cabinet in the Town Clerk's office in individual files. Steve asked her if every law was filed there even going back into the 1980's and Marie said all Laws are filed together in the cabinet. Sharon said that is did not make much sense to not keep a better track of them. Steve mentioned that there was a donation being taken for Norm, our highway employee, who has been for out 3-4 months due to disability. She said that the money collected would be put towards a gift card for a grocery store or something and put it in a card. Steve called up the Insurance coverage for 2013 and he does not have a new quote for this year and our Insurance runs out the 1st of January but he was reassured that we do and will have coverage without lapse. Sharon moved onto talk about the outside bulletin board that was discussed at a previous meeting and she brought the figures for the Board to review:

1 Door- 3ftX4ft-\$325.00

Waterproof and guaranteed for 1 year

2 Door -3ftX4ft-\$338.00

Waterproof and guaranteed for 1 year

2 Door-3ftX4ft-\$299.00

not waterproof

Sharon read the description of them and they are very sturdy and can be used without protective awning. The Board discussed the need for one or two doors and that the weatherproof would be the better choice. They agreed that one door would be sufficient and agreed that they would order it and get it up. Sharon did say the old bulletin board at the highway garage is 3ftX4ft so this would be the same size and Roy measured the new building and it will fit under the window by April's office. Sharon mentioned that she also checked Staples and they do not carry them.

MOTION: Purchase outside bulletin board for \$325.00 + shipping/handling

Made by Sharon Eltz, 2nd by Jeff Smith

Votes cast: Jeff Smith

Riley Closson

Nancy Elwood

carried

Nancy asked Steve if he had any information from Time Warner versus Frontier. Steve said he had not got to it yet. Jeff asked when Norm would be returning to work and Steve answered February 3or 4, 2013. Jeff was wondering why the part-time guy, Ray, we hired for the Highway garage is there every day when they are not doing anything, weather wise. Riley said that he had wondered the same thing too and Jeff said originally when Roy was hired it was for part-time and then it just kind of slid into full time. Jeff does not want to get back into that and feels it is a two man garage and Steve agreed. Jeff said that according to one of the Board members Cincinnatus is going through the same thing. Jeff stated that every morning when he drives by ray seems to be at the garage and they don't seem to be doing anything right now. Sharon said she was wondering if the Board should set a certain amount of hours to keep him at part-time. The Board discussed what classified as part-time hour wise and Steve and April had looked this up online and it can be anywhere form 20-38 hours, it all depends on the employer. There are no State or Federal guidelines that constitute part-time or full time, all decision is given to the employer. Steve said he would talk to Jim about Ray's hours. Debbie then brought up an issue regarding holiday pay and stated that holiday pay is not required for part-time employees and it came through for Thanksgiving on Ray's time sheet and this was an issue that needed to be addressed going forward, seeing how we have two holidays coming up. The Board was not aware of this issue and after discussing it agreed that part-time employees should only get paid for holidays when they are required to work on them. Sharon asked if she was talking about Ray and Debbie said yes, the full time employees it is part of their pay. Jeff doesn't fell he should be there every day and when he was hired Jim was told to use him as needed. The Board discussed whether to set a certain amount of hours and work more only as needed. Steve said that if Norm does come back he thinks we should look at making the 3rd position part-time and Jeff said he fully agreed. Jeff said he is sure that Jim is using Ray to help get ahead on things for the snow plowing, and he does understand this, but he doesn't need to be there every day. April said that with working papers you stayed below 20 hours and Beth said working at Tops she worked part-time, 15-20 hours a week. Steve suggested 30 hours and there was some discussion as to full time would be 40. Sharon said he is basically here to plow snow and if we get a lot of snow he is going to be here every day and will get 40 hours. Jeff asked Steve what time they start work in the morning and Steve said 4 a.m. and Jeff said he didn't understand why so early. Riley made a motion setting the part-time hours at 20 which is half of a full time employee and everyone agreed.

MOTION: Make Part-time position 20 hours a week unless more is needed, Jim's discretion

Made by Riley Closson, 2nd by Jeff Smith

Votes cast: Jeff Smith

Riley Closson

Nancy Elwood

carried

Debbie asked the Board to clarify and make a motion, so we have in writing, regarding the holiday pay for part-time employees.

MOTION: No Holiday pay for part-time employees unless required to work on Holiday

Made by Sharon Eltz, 2nd by Jeff Smith

Nancy asked in closing if we had heard anything about the Audit with the State. Debbie said they sent two people an hour late and they said that everything was fine. Debbie said she spent more time asking them questions than they spent auditing. Marie said they use to send a few people and they would be here all week. Steve said he asked them how Sommerville could raise their taxes 27% and he was told that all you have to do is make a resolution and u can do whatever you want. Nancy also brought up that she had a safety issue with Rolland's door. If a fire broke out in the middle and no one had a key how would they get out. Steve said he was aware of this and Mike stated that it should be an exit accessible 24 hours. It is a simple fix that involves the panic hardware, which will make the door legal. Steve said he was told that they didn't need those by another Inspector and that's where Steve has a big problem, two different people two different codes. Mike said the Law states that all doors must be unlocked in a place of public assembly and easily exited in case of emergency. Mike used April being here as an example, if a fire breaks out while in records room and her keys are in her office how does she get out. Jeff said if it is something as simple as hardware why don't we fix it. Steve said he didn't care if we fixed it.

MOTION:To adjourn meeting was made by Sharon Eltz, 2nd by Jeff Smith...carried

Respectfully submitted,
April Law